

**VILLAGE OF YELLOW SPRINGS, OHIO
RESOLUTION 2025-11**

AUTHORIZING PAYOUT OF VACATION HOURS TO THE VILLAGE CLERK

WHEREAS, due to an administrative oversight in 2020, the Clerk of Council was not granted the increase in vacation time she was contractually authorized to receive; and

WHEREAS, the number of hours of vacation time the Clerk was supposed to have received between 2020 and 2024 but did not receive is a total of 160.02 hours; and

WHEREAS, per the Personnel Policy Manual, the maximum number of hours an employee may carry over from year-to-year is 160, and it is unreasonable to expect the Clerk to be able to use these newly acquired vacation hours, given the constraints of her job,

NOW THEREFORE, Council for the Village of Yellow Springs, Ohio hereby resolves that:

Section 1. Council hereby authorizes a one-time payout for vacation time which was accrued as a result of administrative oversight, to the Council Clerk.

Section 2. The payout of 160 vacation hours to Judith O. Kintner is to be paid at the rate of pay corresponding to the year in which it was to have accrued.

Signed: _____

Kevin Stokes, President of Council

Passed: 2-3-2025

Attest: _____

Judy Kintner, Clerk of Council

ROLL CALL:

Kevin Stokes Y

Gavin DeVore Leonard Y

Brian Housh Y

Carmen Brown Y

Trish Gustafson Y